

Instructions to Making an Alteration Request

Section VI of the Declaration states that any alterations to the exterior of a home or lot must be first approved by the Architectural Review Committee.

To make this process efficient and uniform, a standardized form has been created for your use in the application or your alteration request. Please complete each section of the form and attach any supplemental information, such as vendor quotes.

Once completed, please submit the form to the management company. The completed form will be reviewed by the Architectural Review Committee, and the management company will send communication on the acceptance or denial of the application.

If you have any questions, please let us know.

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Tealstone HOA: Architecture Request Form

Name: _____
Date: _____
Unit #: _____

Project Description

Materials To Be Used

Vendor To Complete Work

Sketch Of Area and Project

ACC Approval: YES | NO

Print: _____	Sign: _____	Date: _____
Print: _____	Sign: _____	Date: _____
Print: _____	Sign: _____	Date: _____